

COUNCIL WORK SESSION
Tuesday, February 11, 2020 at 4:30 p.m.
City Hall - Council Meeting Room

AGENDA

1. Proclamation Recording
2. Liquor License & Permit Processing Status Update
3. Health Department Update
4. Wayfinding
5. Deannexation Request
6. Municipal Golf Course & Clubhouse Concession
7. Agenda Review
8. Legislative Review
9. Council Around the Table

Mayor Freel called the meeting to order at 4:35 p.m. with the following Councilmembers present: Lutz, Cathey, Powell, Bates, Pacheco, Huber, Hopkins, and Mayor Freel. Councilmember Johnson was absent.

Council briefly recorded a proclamation in the Council Chambers for former Mayor Hildebrand and then returned to the Council Meeting Room.

City Clerk, Fleur Tremel, then reviewed proposed changes to the liquor ordinance and liquor permits. These changes included not placing a maximum number of malt beverage permits per location, which is in line with state statutes. She also discussed changing the policy by which the City defines a physical location, which could allow for each part of an address to be considered a different location, and changing the policy for the definition of operational hours. She also discussed the possibility of special event malt beverage permits and annual permits for places like David Street Station. Council discussed some of these options, and gave their thumbs up to not cap the malt beverage permits per location. They directed staff to draft an ordinance that aligns with state statute. Council then discussed penalties for late liquor license applications. Council agreed that this year, the late applicants will need to come to the Council meeting to explain why they were late.

Next, Community Development Director, Liz Becher, discussed the wayfinding project. She explained the steps that the process has included thus far, including meetings with citizens, stakeholders, and technical committees. She then introduced Ryan Peterson, from RDG to discuss the status of the project. Mr. Peterson reviewed the background and the timeline for the project. He then discussed the public destinations that were recognized as popular visitor destinations by public input, including Casper Mountain, downtown, and fishing areas. He also discussed the sign choices based on public input, which included earth tones and timber and steel for gateway materials. The sign choices also highlighted the public's choices on key values including natural resources, water, Casper Mountain, and Casper history. He then reviewed the master plan and summarized the process moving forward. He suggested that implementation involve all of the jurisdictions in the County so that there is a standardization in sign design throughout the area. He

also suggested removing signs that are unnecessary or redundant as new ones are put up. The estimated cost of the 200-210 signs is estimated to cost \$1.5M with in house installation. He stated that the typical timeframe for a project like this is two years for implementation. Council gave their thumbs up to move the plan forward for formal adoption.

Next, Anna Kinder, Executive Director of the Natrona County-Casper Health Department, requested the City's financial support in the purchase of a generator to replace an old generator that has lost power multiple times and has led to the loss of valuable inventory. Ms. Kinder then reviewed the work that the Health Department has done over the last few months including providing vaccines and emergency preparedness. County Commissioner Brooke Kauffman also spoke and requested a 50/50 split for the cost of the generator, and explained that the County has already purchased the generator because it could not wait. City Manager Napier stated that the cost for this could come out of the #1%15 budget. Ms. Kinder also explained that she will be applying for a Homeland Security grant in the next couple of weeks to help cover the cost, but that this funding would not be available until next October. Council gave their thumbs up to cover half of the cost of a replacement generator.

Next, City Manager Napier discussed a deannexation request for the Wolf Creek cemetery area. He explained that deannexing this land would require a number of statutory obligations from the City and the County, and the County has not agreed to take this on. He also explained that doing this would run contrary to the recent annexation efforts that the City has made in other areas of town. He added that the property in question does include a street that needs to be repaired at some point. Mayor Freel stated that the City has not been provided with a legitimate reason why the property owners want to deannex. Council discussed the various reasons why they would not support allowing this property to be annexed, and gave their thumbs down to the proposal.

Next, City Manager Napier discussed the Municipal Golf Course concessions and clubhouse. He stated that Council had revoked the agreement with the previous concessionaire, and the City has received one proposal from Johnson Restaurant Group for the RFP. They have requested some alterations to the building to make restaurant service more feasible, which would require a \$125K investment from the City. City Manager Napier explained that this building has many deficiencies and is towards the end of its life, so the City will need to consider building a new clubhouse in the future. He then explained the proposed changes which include flooring, paint, changes to the kitchen, and strengthening factors for the walls. The funding for the project would come from the golf course's own reserve fund that was built up to \$300K in order to help fund projects such as this. Council gave their thumbs up to move the agreement forward for formal adoption and to make the requested changes to the building.

Next, Council reviewed the agendas for the upcoming regular Council meeting and work session. Councilmember Bates asked if Council would be interested in discussing forming other advisory groups in addition to the recently formed LGBTQ Advisory Council at a future work session.

City Manager Napier then briefed Council on some of the pertinent State legislature items that have been discussed during this budget session.

Next, Council went around the table to discuss their respective board and committee meetings and share ideas and concerns related to public matters of interest.

The meeting was adjourned at 6:56 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor